



Inquiry

Citizen service number (BSN)

This form

This form is for students from the Caribbean region. You will need this form to inform DUO of your citizen service number (BSN) and your Dutch bank account number. See the explanatory notes.

Do not forget to sign the form. If the form has not been signed, it will not be processed.

Where to send the form

After your arrival in the Netherlands, send this form as soon as you can to: documenten@duo.nl

or to:

Dienst Uitvoering Onderwijs

Antwoordnummer 199

9700 VB Groningen

Further information

duo.nl

1 Your information

1.1 Citizen service number (BSN)

1.2 Surname (birth name)

1.3 First names (in full)

1.4 Date of birth

| Day | Month | Year |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

1.5 In which bank account number (IBAN) would you like to receive your student grant?

- > You may leave this question open and notify DUO of your Dutch bank account number at a later date
- > This should not be a savings account

2 Signature

2.1 I confirm that I have completed this form truthfully and in full

| Day | Month | Year |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Telephone number*

E-mail address*

Your signature

DUO and your data

Your data will be entered into DUO's systems. DUO will handle and protect your personal data with the utmost care and in accordance with the relevant legal obligations and the requirements set out in relevant privacy legislation. If you would like more information about how DUO handles your personal data, please visit duo.nl. DUO will of course verify your data with other agencies to ensure that you receive what you are entitled to. DUO informs the Public Prosecutor wherever abuse is uncovered.

* We may wish to contact you by telephone or by email, about your application, for example, or any changes you may have made. If you are happy for DUO to contact you in this way, please provide your telephone number and email address.



Explanatory notes

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Further information
duo.nl

General

Once your application for the student grant has been processed, you will receive a 'Bericht studiefinanciering' (Student Financing Notice) and a 'Bevraging BSN' (BSN Inquiry Form) with your personal education number. Please bring this form with you to the Netherlands. If you did not receive this form, or if you forgot to bring it with you, you can use this form to notify DUO of your citizen service number and your Dutch bank account number.

After your arrival in the Netherlands

- Register your new address in the Personal Records Database of the municipality where you will live. You will be given a citizen service number. It is advisable to ask the municipality before you leave for the Netherlands, what documents you need for your registration and whether you need to make an appointment. Tip: check the municipal website beforehand to see.
- Open a bank account (IBAN) with a Dutch bank. You will usually need your citizen service number for this.
- Apply on digid.nl for a DigiD with verification code by text. You will need your DigiD to apply for your student travel product and to log onto Mijn DUO, for example.

DUO needs your information

- Notify DUO of your citizen service number using this form. DUO needs your citizen service number to give you your student travel product and to register you for Mijn DUO.
- Use this form to provide your Dutch bank account number (IBAN), so DUO can pay you your student grant.

Using Mijn DUO

Mijn DUO can be used to access your student grant information online, to check the amount of your debt, to make changes and read your messages. Once this form has been processed, you will be able to log onto Mijn DUO by using your DigiD with text code verification, or by using the DigiD app.

Checklist for students from the Caribbean region

Do not forget: Read the [Checklist for students from the Caribbean – Managing your affairs for the student grant](#) for a handy overview of everything you need to do to arrange your student grant and other affairs in the Netherlands.