



Statement

Parental details for a supplementary grant

This form

If your supplementary grant cannot be calculated yet because we don't know who your parents are, you should complete this form.

By 'parent 1' and 'parent 2' we mean the persons registered as your legal parents in the civil registry. An adoptive parent counts as a legal parent; a foster parent or step-parent does not. It doesn't matter in which order you list your parents.

Send to

Take a picture of the form and email it to: documenten@duo.nl

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1 Your details

1.1 Citizen Service Number (Burgerservicenummer)

1.2 1.2 Surname (birth name)

Official first name and other initials

First name	Other initials	☐ Male	☐ Female
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1.3 Date of birth

Day	Month	Year

2

Which situation applies to you?

Please indicate which situation applies to both parents. Note: in some situations you will need to send a supporting document or documents.

2.1 Do you know who your legal parent is?

Parent 1

- ☐ Yes. My parent is registered with a Dutch municipality
➤ Complete question 2.2
- ☐ Yes. My parent is living abroad ➤ Complete question 2.2
- ☐ Yes. My parent is deceased ➤ Complete question 2.2
- ☐ I have not been acknowledged ➤ You must send a supporting document. The explanatory notes tell you which supporting document you need to send.
- ☐ I came to the Netherlands as a refugee, without a parent ➤ You must send a supporting document. The explanatory notes tell you which supporting document you need to send.
- ☐ I don't know where my parent is ➤ You must send a supporting document. The explanatory notes tell you which supporting document you need to send.

Parent 2

- ☐ Yes. My parent is registered with a Dutch municipality
➤ Complete question 2.2
- ☐ Yes. My parent is living abroad ➤ Complete question 2.2
- ☐ Yes. My parent is deceased ➤ Complete question 2.2
- ☐ I have not been acknowledged ➤ You must send a supporting document. The explanatory notes tell you which supporting document you need to send.
- ☐ I came to the Netherlands as a refugee, without a parent ➤ You must send a supporting document. The explanatory notes tell you which supporting document you need to send.
- ☐ I don't know where my parent is ➤ You must send a supporting document. The explanatory notes tell you which supporting document you need to send.

	Parent 1	Parent 2
2.2 Parent's details		
Citizen Service Number		
Surname		
	☐ Male ☐ Female	☐ Male ☐ Female
	First name Other initials	First name Other initials
Official first name and other initials		
	Day Month Year	Day Month Year
Date of birth		
	Street Housenumber	Street Housenumber
Address		
	Postcode Town/city	Postcode Town/city
	Country	Country
	Day Month Year	Day Month Year
Date of death, if applicable		
	Country of death	Country of death

Explanatory notes

Statement of details of parents

DUO needs details of your legal parents to calculate your supplementary grant.

Re. 2 What is your situation?

In some situations you need to send supporting documents:

I have not been acknowledged by my father:

- A copy or scan of a recent original copy of your birth certificate. Without this supporting document, DUO will not calculate a supplementary grant.

I came to the Netherlands as a refugee without a parent or parents:

- A recently signed statement on official letter-headed paper from a body (for example, Vluchtelingenwerk or Stichting Nidos) or a specialist (dean, mentor, study advisor or social worker or school social worker). The statement must show that you fled to the Netherlands or requested asylum in the Netherlands and that your parent or parents are still abroad. Without the requested information, DUO will not calculate a supplementary grant.

I don't know where my legal parent is:

Fill in all the details you have of your parent in question 2.2. DUO will then try to find out the parent's income details. Enclose these supporting documents:

- a detailed statement by you stating why you don't know where your parent is.
- if possible, a detailed statement from the other parent showing why you don't know where your parent is.
- a recent detailed statement by a specialist. This could be a tutor, a social worker, a psychologist or a youth worker, for example. You can read what information the statement needs to contain in the 'Statement by a specialist' document, which can be downloaded from duo.nl.

Without the requested information, DUO will not calculate a supplementary grant.

Re. 2.2 Citizen Service Number

If your parent does not have a Dutch citizen service number, you should leave this question blank.